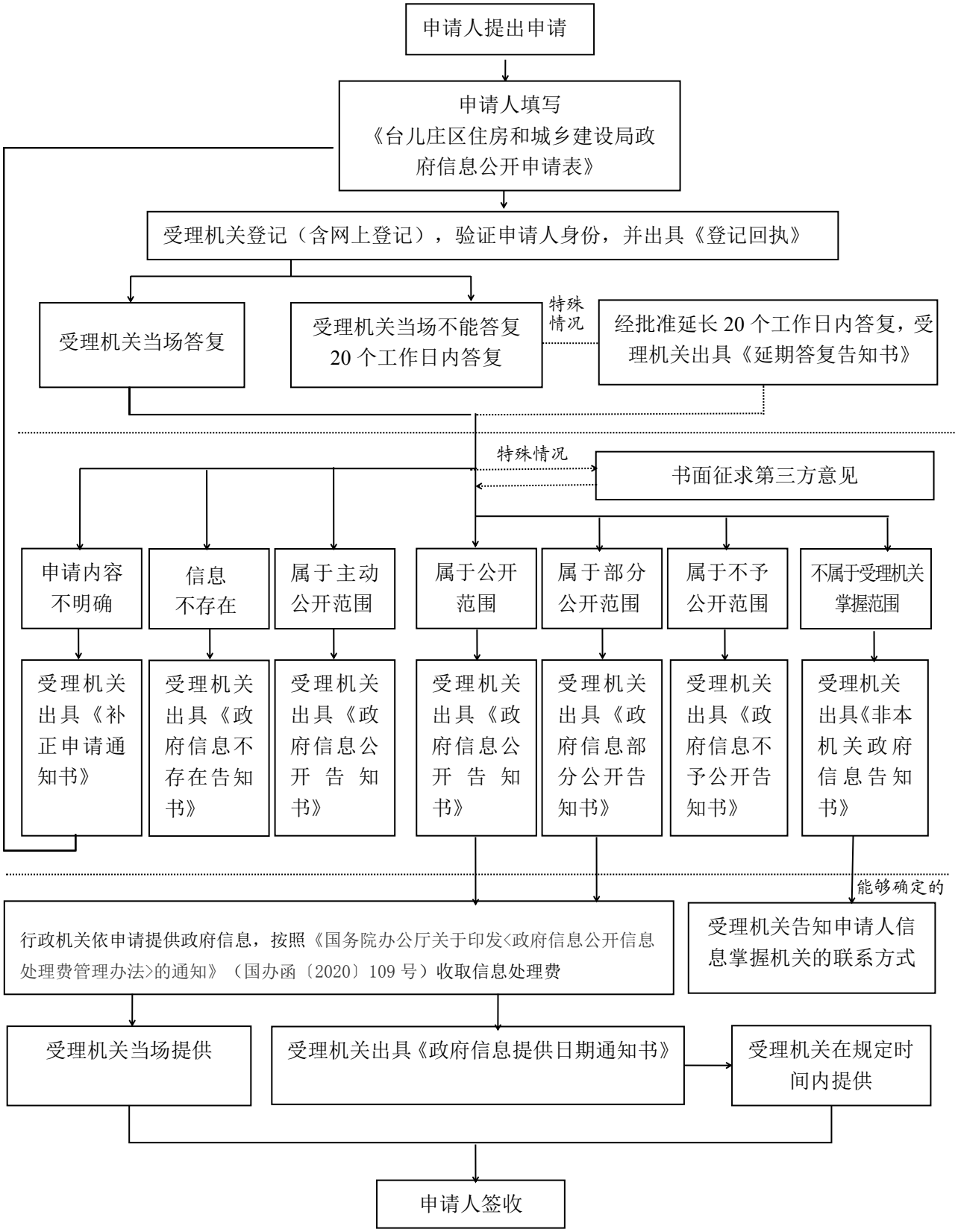政府信息公开申请处理流程图